



P. 713-671-5300
F. 713-671-5340
15400 Vantage Parkway West
Houston, TX 77032
www.NorthwindsConst.com

SUBCONTRACTOR QUALIFICATION FORM

Instructions: Elaboration of the following requested information or additional information deemed to be useful for evaluation of your company's capabilities may be included with this form. Your completed Subcontractor Qualification Form will be filed with Northwinds Construction, LLC. as a basis for determining bid sources. **Current information and form resubmission may be requested for future projects.** *This form may be e-mailed to crobinson@northwindsconst.com or faxed to 713-671-5340.*

Date: _____

Company Name: _____ E-mail Address: _____

Company Web site: _____ Address: _____

Company President: _____

Telephone: _____ Fax: _____ Federal Tax ID Number: _____

Remittance Address: _____ In Compliance with EEO Requirements?: Y or N

_____ Union Affiliations: _____ Local: _____ National: _____

*If your company address is different for remittance purposes, please indicate here: _____

Indicate type of business organization: _____ Years in business under present name: _____

_____ Corporation _____ Partnership _____ Sole Owner Years performing work specialty: _____

If Corporation or Partnership, list names of Officers/Partners: _____ Work now under contract \$: _____

_____ % of work performed by own forces: _____

_____ Work in place last year \$ _____

State and date of incorporation: _____ Avg. annual sales last 3 yrs. \$ _____

Main Contact Person: _____ Title: _____

E-mail Address (FOR BID NOTIFICATION): _____ State/County/City license(s) holders(s) (and numbers):

_____ - _____

_____ - _____

Work Normally Subcontracted: _____



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Has your Company ever failed to complete a contract? If so, please explain: _____

Are there claims against your Company? If so, please explain: _____

INSURANCE: Sample Certificate of Insurance showing coverage and limits for General Liability, Automobile Liability, Excess Umbrella Liability, and Worker's Compensation must be submitted with this completed form.

Experience Modification Rating: _____

SAFETY:

Does your Company have a written safety program? Y or N

In the previous three years has your Company been cited for any serious OSHA violations? If so, please explain: _____

OSHA Recordable Incident Rate for: 2011 _____ 2010 _____ 2009 _____

Does your Company have a Drug Testing Program? Y or N

COMPLETED PROJECTS:

Please list your Company's projects for the last 5 years, including project names, location, names and contact information for the Owner and Architect, contract amount, scheduled completion date, and actual completion date. Include your list with this form.

CURRENT PROJECTS:

Please list your Company's projects currently in progress, including the project name and location, names and contact information for the Owner and Architect, contract amount, and scheduled completion date.



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REFERENCES: Please provide six vendor references and a bank reference:

Company Name: _____	Company Name: _____
Contact Person: _____	Telephone: _____
Telephone: _____	Contact Person: _____
Company Name: _____	Company Name: _____
Contact Person: _____	Telephone: _____
Telephone: _____	Contact Person: _____
Company Name: _____	Company Name: _____
Contact Person: _____	Telephone: _____
Telephone: _____	Contact Person: _____
Bank Name: _____	Contact Person: _____
Telephone: _____	

FINANCIAL STATEMENT: Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing current assets, net fixed assets, current liabilities, and other liabilities.

Name of Firm Preparing Statement: _____

Address of Firm Preparing Statement: _____

Date Thereof: _____

If the attached financial statement is not for the identical company named on page one, please explain:

COMPANY TYPE (Please circle one):

Corporation Partnership Sole Proprietorship Other: _____



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This Form *must* be signed by an Officer of the Company or an individual authorized by an Officer of the Company.

Signature

Printed Name

Title

Date